

RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

DINA WALKER
President

EDGAR MONTES
Clerk

NANCY G. O'KELLEY
Member



JOSEPH W. MARTINEZ
Vice President

JOSEPH AYALA
Member

JAWAUN COLLIER
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

May 3, 2017

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

- A. OPENING**
Call to Order – 6:00 P.M.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ Seconded _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointment

- Elementary School Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
 Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Senior Director, Personnel Services.
 Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a)):**

 Rialto Unified School District v. Project Management and Integration Service, LLC (Case No. CIVDS1518115)

 Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957)**
 Title: Superintendent

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____ Time:_____

ADJOURNMENT OF CLOSED SESSION

Moved_____ Seconded_____ Vote_____ Time_____

OPEN SESSION RECONVENED – 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION BY TRAPP ELEMENTARY SCHOOL

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved_____ Seconded_____

Preferential Vote by Student Board Member: Aye:_____ No:_____ Abstain:_____

Vote by Board Members: Ayes:_____ Noes:_____ Abstain:_____

B. PRESENTATIONS

1. Middle School – District Student Advisory Committee (DSAC) Presentation
2. Lefty's Reading Challenge Presentation by Jasmin Valenzuela, Lead Academic Agent, Liberal Arts and Literacy/Intervention
3. Presentation on Use of College Readiness Funds by Dr. Edward D'Souza, Lead Academic Agent, Math/Science and College/Career Pathways

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

PUBLIC INFORMATION

1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary covering January – March 2017. (Ref. D 1.1)

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____
Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held April 19, 2017. (Ref. E 1.1-22)

F. GENERAL FUNCTIONS CONSENT ITEMS - None

1. First reading of revised Board Policy 6146.1(a-h); Instruction: High School Graduation Requirements. (Ref. F 1.1-8)

G. INSTRUCTION CONSENT ITEMS

1. Approve thirty-three (33) students of Carter High School's Chamber Choir, one (1) teacher, and four (4) chaperones to attend the 2017 Chamber Choir Tour in Los Angeles, California, May 5, 2017 through May 7, 2017, at a total cost not-to-exceed \$13,000.00, to be paid for by donations and fundraisers, and transportation cost at approximately \$4,000.00, to be paid from the General Fund. (Ref. G 1.1)
2. Approve four (4) students in Rialto High School's MESA program and one (1) advisor/chaperone to attend the National Seaperch Challenge in Atlanta, Georgia, on May 16, 2017 through May 21, 2017, at a total approximate cost of \$7,250.00, to be paid from the General Fund. (Ref. G 2.1)
3. Approve the amendment from Education Services which reflects the course of study, that incoming 9th graders will receive a 4.5 to 5 week rotation to complete the required portion of the California Healthy Youth Act (AB2339) through their PE classes, and not 9 weeks as previously approved. All other items in the previous approved Board item K 2.1 will remain the same. (Ref. G 3.1)
4. Approve two (2) students to attend the Intel International Science and Engineering Fair 2017 competition in Los Angeles, California, on May 14, 2017 through May 19, 2017, at a total estimated cost of \$2,660.00, to be paid from the General Fund. (Ref. G 4.1)
5. Adopt Resolution No. 16-17-31 recognizing May 10, 2017, as California Day of the Teacher and express gratitude for the outstanding job performed by teachers in the Rialto Unified School District in preparing today's youth for the future. (Ref. G 5.1)
6. Adopt Resolution No. 16-17-32 recognizing May 10, 2017, as National School Nurses' Day, and encourages school staff and students to express appreciation to school nurses for the dedicated service they perform on behalf of students. (Ref. G 6.1)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from April 3, 2017 through April 14, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from SchoolsFirst Federal Credit Union, The Way Bible Fellowship, YourCause, LLC Trustee for Edison International, Wells Fargo Matching Gifts Program – DoTopia, Donorschoose.org and request that a letter of appreciation be sent to the donors. (Ref. H 2.1)
3. Approve the Specialized Secondary Program (SSP) planning grant of \$35,000.00 from the California Department of Education with matching district funds of \$33,294.00 from the Career Technical Education Innovation Grant, for a total of \$68,294.00 to start the work during the 2017-2018 school year to develop the two (2) innovative courses of “Business in the 21st Century” and “Maximizing Business Profits” with plans to implement them in 2019-2020. (Ref. H 3.1-2)
4. Approve an agreement with Knowland Construction Services to provide Division of the State Architect inspection services for the District-wide Solar Energy Projects, Phase 7, for a total not-to-exceed \$100,000.00. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate to be paid from the General Fund and reimbursed by Onyx Renewable Partners L.P. at the end of the project. (Ref. H 4.1)
5. Approve an agreement with Boss Graphics to provide services in painting a mural at Carter High School on the exterior gym wall, effective for the 2016-17 fiscal year, at a total cost not-to-exceed \$13,450.00, to be paid from the General Fund (\$9,450.00) and ASB Fund (\$4,000.00). (Ref. H 5.1)
6. Approve an agreement with the University of Redlands for mentoring opportunities for students in their respective programs effective June 1, 2017 through June 30, 2019, at no cost to the District. (Ref. H 6.1)
7. Approve an agreement with Heider Inspection Group to provide soil tests, structural tests, and special inspection services for the Phase 7 of District-wide Solar Energy Project for a not-to-exceed amount of \$58,534.00, to be temporarily paid from General Fund and reimbursed by Onyx Renewable Partners L.P. at the end of the project. (Ref. H 7.1)
8. Award Bid No. 16-17-014 to Office Solutions and SouthWest School & Office Supply for the 2017-2018 School year, to be paid from the General Fund or Categorical Funds. (Ref. H 8.1)

9. Approve the issuance of an additional CAL-Card to be assigned to the Purchasing Services office for the District business travel. (Ref. H 9.1)

I. FACILITIES PLANNING CONSENT ITEMS

1. Accept the work completed before April 11, 2017, by IVL Contractors, Inc. for all work required in connection with the Boyd Elementary School Path of Travel project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder. (Ref. I 1.1)

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1172 for classified and certificated employees. (Ref. J 1.1-3.1)

K. DISCUSSION/ACTION ITEMS

Moved _____ Seconded _____

1. Approve authorization of six (6) scholarship checks in the amount of \$1,000.00 each to the recipients of the 2017 Rialto Unified School District Employee Recognition Scholarships, for a total amount of \$6,000.00, to be paid from the General Fund. (Ref. K 1.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

2. Authorize a scholarship check in the amount of \$2,000.00 for Student Board Member Jawaun Collier. (Ref. K 2.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

3. Award Bid No. 16-17-015, Jehue Middle School Path of Travel Compliance project, to IVL Contractors, Inc., the lowest responsive bidder, in the amount of \$184,000.00. All costs will be paid from Fund 21 Measure "Y" and/or Fund 35 State Fund. (Ref. K 3.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 4. Approve the Memorandum of Understanding with Trane U.S. Inc. to provide a complete proposal to the District before August 1, 2017, including engineering, construction, financing applications, utility incentives, and grant funding towards the implementation of the District-wide heating, ventilation, air conditioning, (HVAC) equipment, LED lighting, and energy management system upgrades. The total amount for Trane's engineering services is \$342,500.00, to be paid from Proposition 39 Fund and/or financing options. (Ref. K 4.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 5. Approve a Memorandum of Understanding with the City of Rialto to provide three (3) School Resource Officers to serve all high schools and middle schools within the District, effective July 1, 2017 through June 30, 2019, at a cost not-to-exceed \$110,000.00 per fiscal year, to be paid from the General Fund. (Ref. K 5.1-4)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 6. Approve the recommendations of the Administrative Hearing Panel (AHP):

ADMINISTRATIVE HEARINGS:

Case Numbers:

16-17-48

16-17-46

STIPULATIONS:

Case Numbers:

16-17-49

16-17-47

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

L. ADJOURNMENT

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Time _____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, May 17, 2017, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

Williams Settlement Legislation
Quarterly Uniform Complaint Report Summary
For submission to school district governing board and county office of education

District Name: Rialto Unified School District

Quarter covered by this report: January – March 2017

	Number of complaints received in quarter	Number of complaints resolved	Number of complaints unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignments	0	0	0
Totals	0	0	0

UCP contact: Mr. Mohammad Z. Islam

Title: Associate Superintendent

Board Submission Date: 5/3/17

Submitted by: Elizabeth Curtiss

Title: Academic Agent

Entered on Date: 4/25/17

E MINUTES

**REGULAR MEETING OF THE BOARD OF EDUCATION
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

April 19, 2017

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 5:30 p.m. by President Walker at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; and Nancy G. O'Kelley, Member. Edgar Montes, Clerk; arrived at 5:41 p.m., Joseph Ayala, Member; arrived at 7:00 p.m.; and Jawaun Collier, Student Board Member, arrived at 7:29 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent, Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, and approved by a 3-0 vote, the Board of Education entered into Closed Session at 5:32 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)

Administrative Appointment

- Middle School Assistant Principal

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. **CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Senior Director, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)
4. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a)):**

Rialto Unified School District v. Project Management and Integration Service, LLC (Case No. CIVDS1518115)

Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)
5. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957)**
Title: Superintendent

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Vice President Martinez, seconded by Clerk Montes, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:06 p.m.

OPEN SESSION RECONVENED – 7:06 P.M.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; and Nancy G. O’Kelley; Member. Jawaun Collier, Student Board Member, arrived at 7:29 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent, Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Leilany Panuco, 5th grade Bemis Elementary School student, led the Pledge of Allegiance.

PRESENTATION BY BEMIS ELEMENTARY SCHOOL

Fifth grade student Daniel Vega introduced Mrs. Maria Olivia Alcaraz's second grade class which recited a poem in Spanish entitled *Nuestra Casa*, and a poem in English entitled *Earth Game Mixup*.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that no action was taken during closed session.

ADOPTION OF AGENDA

Upon a motion by Vice President Martinez, seconded by Clerk Montes, the Agenda was adopted, as amended, by a unanimous 5-0 vote by the Board of Education.

Presentation #4 was amended as indicated below.

B. PRESENTATIONS

1. High School – District Student Advisory Committee (DSAC) Presentation

The following DSAC students shared information on activities held at their schools:

Alexis Rodriguez – Rialto High School
Gilbert Mosqueda – Carter High School
Dorrien Hunter – Eisenhower High School

2. Recognition of Carter High School German Teacher, Mrs. Denise Martinez and Carter High School Senior, Felisa Correa

Member O'Kelley presented Carter High School German Teacher, Mrs. Denise Martinez and Carter High School Senior, Felisa Correa with a plaque in recognition of Felisa being selected as a National winner of the Level 4 2017 National German Exam for High School students.

3. Recognition of San Bernardino, Inyo, Mono, (SIM) Science Fair Gold Medal Winners

(Ref. E 1.3)

Vice President Martinez, Clerk Montes and Member Ayala presented plaques to the following students in recognition of the top six Gold Medal winners of the Science and Engineering Fair:

Sarahi Pinedo-Rincon – Fitzgerald Elementary School
Nadley Aisuan – Rialto High School
Gabriel Arroyos – Rialto High School
Jose Ponce – Rialto High School
Victory Ornelas – Rialto High School
Ryan Ramsey – Rialto High School

4. ~~Presentation on Use of College Readiness Funds~~ ***Customer C.A.R.E. presentation by Personnel Services***

Rhea McIver Gibbs and Rhonda Kramer conducted a PowerPoint presentation on Customer C.A.R.E. The PowerPoint presentation is attached, see pages (E 1.12 - E 1.22).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.

Brenda Parker, North End Pepper Neighborhood Watch Coordinator, spoke regarding safety issues in the community and at Frisbie Middle School due to lack of security patrolling the area. She also spoke in support of Principal Osonduagwuike.

Michelle Ramirez, Frisbie Middle School teacher, expressed her concerns regarding ongoing issues at Frisbie Middle School and the lack of communication.

Laurette Allen, Frisbie Middle School teacher, expressed her concerns regarding the health risks of her and her students in her classroom, and the lack of security on campus.

Gabriela Solis, parent, shared that parents need to come together to help each other to make our District and the community the best in San Bernardino County.

Magdalena Benitez, parent, thanked Superintendent Avila for the positive changes throughout the District, and asked everyone to come together for the community.

Maria Sandoval, parent, thanked everyone for all the changes that have been made and for all the changes she knows will be coming. She expressed her hope for more bilingual personnel in the District. She also asked the Board and Superintendent Avila to work together and to be strong.

Martha Avelar, parent of a County Special Education student, thanked Superintendent Avila for helping with her problem her student had in the County Special Education classroom. She also shared of continued issues she is having regarding her student in the County classroom and asked for further assistance.

Nora Mendoza, parent, expressed her concerns regarding the treatment of students by teachers and substitute teachers. She stated that the parents would like to speak to the teacher's union to review certain policies that have been forgotten by certain teachers.

Paula Bailey, parent, praised Ivette McNally, School Psychologist at Eisenhower High School, for the job she is doing. She also praised Dr. Edward D'Souza and Beth Curtiss for the work they did regarding the Strategic Planning meetings she attended with the organization of the meetings and making sure everyone's voice was heard. She encouraged everyone to attend the Puttin' On the Ritz event this Saturday. She expressed her gratitude that this District supported the San Bernardino District by wearing red on Monday, the first day back to school for San Bernardino students after the fatal shooting at their school.

Tobin Brinker, Frisbie Middle School teacher, thanked Superintendent Avila for taking the time to meet with him and teacher Michelle Ramirez. He stated that he would like the Board to come out and engage with the staff and parents at Frisbie Middle School. He shared information and his concerns regarding the promotion ceremony at Frisbie Middle School. He invited the Board and the staff to attend a Tree Planting Ceremony at Frisbie Middle School.

Dr. Alison Jaffe, Speech Therapist, shared that May is *Better Hearing and Speech month* which provides an opportunity to raise awareness about communication disorders. She provided the Board and Superintendent Avila with a booklet entitled, *The School Speech Language Pathologist*.

Christina E. O'Handley, parent, spoke in support of Principal Osonduagwuike, and asked the Board reconsider his appointment. She also spoke regarding teachers needing ADHD training.

Ismael Escamilla was called to speak. He was not present, however, Christina E. O'Handley, stated Mr. Escamilla is her father and she spoke on his behalf as he wanted to attend the meeting, however, he is ill and could not attend. She spoke in support of Principal Osonduagwuike and shared experiences they had with him helping their students.

Mirna Ruiz, parent, thanked Beth Curtiss, Academic Agent, Liberal Arts and Literacy/Intervention, for attending the county PTA Honorary Service Award Dinner held on April 12, 2017. She stated they honored Kandyce Rojas, Trapp Elementary School Library/Media Technician, Trapp Elementary School Principal Roxanne Dominguez, and Alicia Castellales. She asked the Board to save the date for a local Honorary Service Award Dinner to be held on May 12, 2017, from 5:00 – 10:00 p.m. at the Bistro. She shared her concerns regarding Special Education issues and asked the Board to step up and help with the issues.

Celia Zelaya-Saravia, representing Amigos Unidos, a support group for parents of children with special needs, invited everyone to the annual celebration of the sacraments for special needs children on May 21, 2017, at 3:00 p.m. in the Cathedral of San Bernardino. She congratulated the students and staff for their awards. She thanked Rhea McIver Gibbs and Rhonda Kramer for the Customer C.A.R.E. presentation, and Dr. Alison Jaffe, Speech Therapist, for working with the students. She shared that the Special Education Department is working well and getting better and they need to continue to work together.

Francisco Valadez, parent, stated he is speaking on behalf of the Frisbie Middle School parents. He spoke in support of Principal Osonduagwuike. He invited the Board to meet with the staff and parents of Frisbie Middle School. He also spoke regarding Frisbie Middle School needing more security guards.

Ashley D. Elizondo, student, shared her positive experiences regarding Principal Osonduagwuike and asked that the Board reconsider his appointment.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

(Ref. E 1.6)

Ron Fletcher, CWA President, asked Personnel to inform him if they hear of any problems with substitute teachers. He shared that he hopes to see everyone at Puttin' On the Ritz this Saturday night. He shared that he was involved helping the children in San Bernardino after the fatal shooting at their school. He also spoke in support of Principal Osonduagwuike.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, Items E – J, were approved by a unanimous 5-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held April 5, 2017.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 1114(a-d); Community Relations: District-Sponsored Social Media.
2. Second reading of new Board Policy 3470(a-j); Business and Noninstructional Operations: Debt Issuance and Management.
3. Second reading of revised Board Policy 5131.62(a-e); Students: Tobacco.

G. INSTRUCTION CONSENT ITEMS

1. Approve five (5) student winners of the San Bernardino, Inyo, Mono (SIM) County Science and Engineering Fair and two (2) chaperones to attend the California State Science Fair in Los Angeles, California, on April 24, 2017 through April 25, 2017, at an estimated total cost of \$2,950.50, to be paid from the General Fund.
2. Approve sixteen (16) chapter members of Eisenhower High School's Associated Student Body and two (2) advisors/chaperones to participate in the "Every 15 Minutes" program on April 26, 2017 through April 27, 2017, at a total cost of approximately \$900.00, to be paid for by the Rialto Police Department, at no cost to the District.

(Ref. E 1.7)

3. Approve the attendance of four (4) students, eight (8) parents, and eighteen (18) District employees at the 30th Annual Multilingual Recognition dinner, held at the Double Tree by Hilton in Ontario, California, on April 28, 2017, at a cost not-to-exceed \$1,950.00, to be paid from the Unrestricted General Fund.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from March 17, 2017 through April 3, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Veolia North America, Lifetouch National School Studios, Ojo de Agua Taqueria, Book Fair Parent Donation Box, YourCause (YourCause.com), and Edward D'Souza, Ph.D. and request that a letter of appreciation be sent to the donors.
3. Approve an agreement with One Circle Foundation to provide a two-day training for up to twenty-five (25) district staff members on "Girls' Circle" and "Boys' Council", effective May 2017, at a total cost not-to-exceed \$10,500.00, to be paid from the General Fund.
4. Approve Amendment No. 2 with the San Bernardino County Probation Department to provide one (1) full-time Probation Officer from their School Probation Officer program from July 1, 2017 through June 30, 2018, at a total cost not-to-exceed \$29,528.00, to be paid from the General Fund.
5. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
6. Approve Amendment No. 1 to the Building and Facility Use Agreement between the City of Rialto and the Rialto Unified School District to extend the agreement for an additional three (3) years from July 1, 2017 to June 30, 2020, and can be extended for an additional term of three (3) years.
7. Approve Amendment No. 1 to the agreement with PCH Architects, LLP for an increase of a fixed fee of \$3,580.00 in architect fees to cover the additional architectural services. All other terms of the agreement will remain unchanged. The architect fees are to be paid from the Fund 25, Capital Facilities Fund.

8. Approve a Division of the State Architect Inspector Agreement with Paul W. Waite and Associates for the Energy Efficiency Plan Phase 3 - energy upgrade project, for the not-to-exceed amount of \$20,590.00, including reimbursable expenses, to be paid from the California Clean Energy Jobs Act, Proposition 39 Planning Fund.
9. Approve the agreement with B2 Environmental as the environmental assessment firm to provide import soil testing services for the Eisenhower High School Stadium and Performing Arts Theater project for the not-to-exceed amount of \$6,214.00, to be paid from Fund 21, Measure Y, Series "C", General Obligation Bond Fund.
10. Approve an agreement with Hot Dogger Tours, Inc. dba Gold Coast Tours, effective April 20, 2017 through June 30, 2017, to provide transportation services for extra-curricular events, as needed, at a cost not-to-exceed \$25,000.00, to be paid from the General Fund, Associated Student Body (ASB) funds, parent organizations, and/or other donations.
11. Ratify an agreement and services rendered by Landmark Productions to direct the development of an educational quality training video that can be appropriately viewed and used within a K-12 public school environment. This Safe School Response video can be effectively used as a staff training/in-service tool to inform and educate its targeted audience (secondary students, all District staff, parents, and community). The total cost is an amount not-to-exceed \$6,000.00, to be paid from the General Fund.
12. Approve an agreement with Knowland Construction Services to provide Division of the State Architect inspection services for the District-wide Solar Energy Projects, Phases 4, 5, and 6, for a total not-to-exceed \$134,400.00. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate to be paid from the General Fund and reimbursed by Onyx Renewable Partners L.P. at the end of the project.
13. Approve an agreement with Autism Spectrum Therapies to provide Applied Behavior Analyst (ABA) Aides to assist with current students' behaviors per their Individual Education Program (IEP) for the remainder of the 2016-2017 school year, effective April 20, 2017 through June 30, 2017, at a total cost not-to-exceed \$12,250.00, to be paid from Special Education Funds.
14. Approve an agreement with Pathways 2 Speech to provide an Independent Education Evaluation (IEE) in the area of Auditory Verbal Therapy (AVT) for students during the regular 2016-2017 school year, as

(Ref. E 1.9)

well as, the Extended School Year program per settlement agreement, effective April 20, 2017 through June 30, 2017, at a total cost not-to-exceed \$4,950.00, to be paid from Special Education Funds.

I. **FACILITIES PLANNING CONSENT ITEM** - None

J. **PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1171 for classified and certificated employees.

K. **DISCUSSION/ACTION ITEMS**

Upon a motion by Clerk Montes, seconded by Member O'Kelley, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Approve an agreement with Heider Inspection Group to provide soil tests, structural tests, and special inspection services for Phases 4, 5, and 6 of the District-wide Solar Energy Project for a not-to-exceed amount of \$140,116.00, to be temporarily paid from the General Fund and reimbursed by the financier, Onyx Renewable Partners L.P., at the end of the project.

Upon a motion by Vice President Martinez, seconded by Member O'Kelley, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Adopt Resolution 16-17-30 authorizing exemption of the 180 calendar day separation-from-service requirement pursuant to Section 24214.5 and 26812 of the Education Code for retired CalSTRS members who are appointed to critically needed teaching positions and comply with all required documentation and regulations.

Upon a motion by Clerk Montes, seconded by Member O'Kelley, Item K3 was approved as indicated by a unanimous 5-0 vote by the Board of Education.

3. Approve the recommendations of the Administrative Hearing Panel (AHP):

ADMINISTRATIVE HEARINGS:

Case Numbers:

16-17-38

16-17-37

L. **ADJOURNMENT**

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, and approved by a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 10:20 p.m.

Clerk, Board of Education

Secretary, Board of Education



Customer **C.A.R.E.** Presentation

Communication, Appreciation, Responsiveness, Environment

Personnel Services

Rhea McIver Gibbs, Lead Personnel Agent

Rhonda Kramer, Senior Director

Superintendent

Cuauhtémoc Avila, Ed. D.

1

Customer **C.A.R.E.**

Communication, Appreciation, Responsiveness, Environment

- ✓ District Strategic Plan
- ✓ Customer C.A.R.E. Expectations
- ✓ Customer C.A.R.E. for the Public
- ✓ Customer C.A.R.E. for the Employees
- ✓ Plan for Staff Development
- ✓ Customer C.A.R.E. Team
- ✓ Questions



2

(Ref. E 1.12)

STRATEGIES: THINKING / PLANNING / ACTION

THE FIVE ARENAS OF STRATEGIC THINKING

- 1. The Five Arenas of Strategic Thinking**
 - Definitions
 - Condition vs. Cause
 - Leaders vs. Leadership
 - The Nature of Systems
 - Dynamics of Organization
- 2. Commitment and Preparation**
 - Internal Facilitator(s) training
 - Awareness Sessions
 - Exploration of System Capacity and Design
 - Information Base
- 3. Strategic Planning Team**
 - Manageability
 - Inclusivity
 - Microcosm
 - Goodwill
- 4. First Planning Session**

Cardinal Features

 1. Beliefs
 2. Mission
 3. Parameters
 4. Objectives
 5. Strategies

Formative Features

 6. Internal Analysis
 7. External Analysis
 8. Competition
 9. Critical Issues
- 5. Communication of Draft Plan**
 - Organizational Awareness
 - Public Awareness and Involvement
- 6. Action Teams**
 - Participation and Balance
 - Trained Leaders

7. Action Plan Development

- Action Plans
- Programs
- Projects
- Prototypes

8. Second Planning Session

- Presentation of Action Plans
- Preparation of Final Draft

9. Implementation Schedule

- Phasing of Plans
- Resource Allocation Plan

10. Board Approval

11. Organizing to Action

- Strategic Context
- Concepts of Action
- The Dimensions of Whole-Context Organization

12. Capacity Through Action


- The Dynamics of Whole-Context Organization
- Mutual Commitments and Expectations
- Morphing Formations

13. Action Cluster Planning

- Strategic Context/Intent
- Kind of Agency
- Planning Process & Discipline
- Discovery of Possibilities

14. Continuous Creation


- Continuous Emergence
- New Realities
- Evolving Design



District Beliefs

We believe that:

- Everyone has unique talent
- There is unlimited power in all of us
- **All people have equal inherent worth**
- **Diversity is strength**
- **Each person deserves to be treated with respect**
- High expectations lead to high achievement
- Risk is essential for success
- **Common goals take priority over individual interest**
- **Integrity is critical to trust**
- **Honest conversation leads to understanding**
- Music is the universal language
- **A strong community serves all of its members**
- **Everyone has the ability to contribute to the good of the community**



4

(Ref. E 1.13)

District Mission



The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

5

Parameters



Boundaries within which the organization will accomplish its mission

- We will make all decisions in the best interest of students
- **We will honor the worth and dignity of each person**
- **We will hold the highest expectations of everyone**
- We will assert the unlimited potential of every student
- **We will practice participatory decision-making throughout the district**
- We will not allow the past to determine our future

6

(Ref. E 1.14)

District Strategies



- Strategy 1: We will provide diverse avenues for learning both inside and outside the classroom.
- Strategy 2: We will provide rigorous and relevant instruction that supports each student's unique learning style.
- Strategy 3: We will create a culture of high expectations within Rialto Unified School District and our community.**
- Strategy 4: We will bridge school and community learning opportunities.

7

District Strategies

- Strategy 5: We will ensure full engagement of Rialto Unified School District families in the education of their children.**
- Strategy 6: We will ensure we have exemplary staff who meet the unique needs and aspirations of our diverse students.**
- Strategy 7: We will ensure resources and assets are allocated and developed to directly support student learning experiences.
- Strategy 8: We will streamline and simplify the dynamics of our organization.**

STRATEGY

(Ref. E 1.15)



Customer C.A.R.E. Expectations

9

Customer C.A.R.E. Expectations

- 1. We show that our "customers" – students, parents, other staff members, and the public – come first.**
 - Take every opportunity to express the successes of your students, your school and the District.
 - Be polite, respectful, and patient with all customers.
 - Send positive telephone and written messages about our students.
- 2. We interact and present in a professional image that conveys caring, commitment, compassion, and confidence.**
 - Communicate from a positive perspective. Tell the customer what you CAN do, not what you cannot do.
 - Be respectful, friendly, helpful, and polite. Always!
 - Confidential information is not discussed in public areas.
- 3. We greet everyone in a friendly and timely manner.**
 - Acknowledge the customer immediately with a smile, a friendly welcome, and a "How may I help you?"
 - If you notice the customer speaks a language other than English, ask a bilingual staff member to assist.
 - If you are on the telephone, let the customer entering know you will be right with them.

10

(Ref. E 1.16)

Customer C.A.R.E. Expectations

4. We treat everyone with respect.

- Smile!
- Be calm, polite, and understanding in all your interactions.
- Listen without interrupting.

5. We answer the phone politely and professionally.

- A professional always answers the phone within three rings and with a smile in their voice.
- Use a friendly greeting and identify yourself.
- If the call is for a teacher during instruction time, offer to take a message or transfer the customer to voicemail.

6. We handle concerns appropriately and in a reasonable amount of time.

- Make every effort to direct the customer to the appropriate person.
- If the appropriate person is not available, assist the customer in making an appointment with that person.
- Phone call should be returned within 24 hours.



11

Customer C.A.R.E. Expectations

7. We do our best when asked for help.

- Take the time to understand the customer's needs.
- Take ownership of the request and follow up to make sure the request has been addressed.
- Acknowledge and apologize when anyone makes a mistake or a customer is inconvenienced.

8. We communicate in a timely manner.

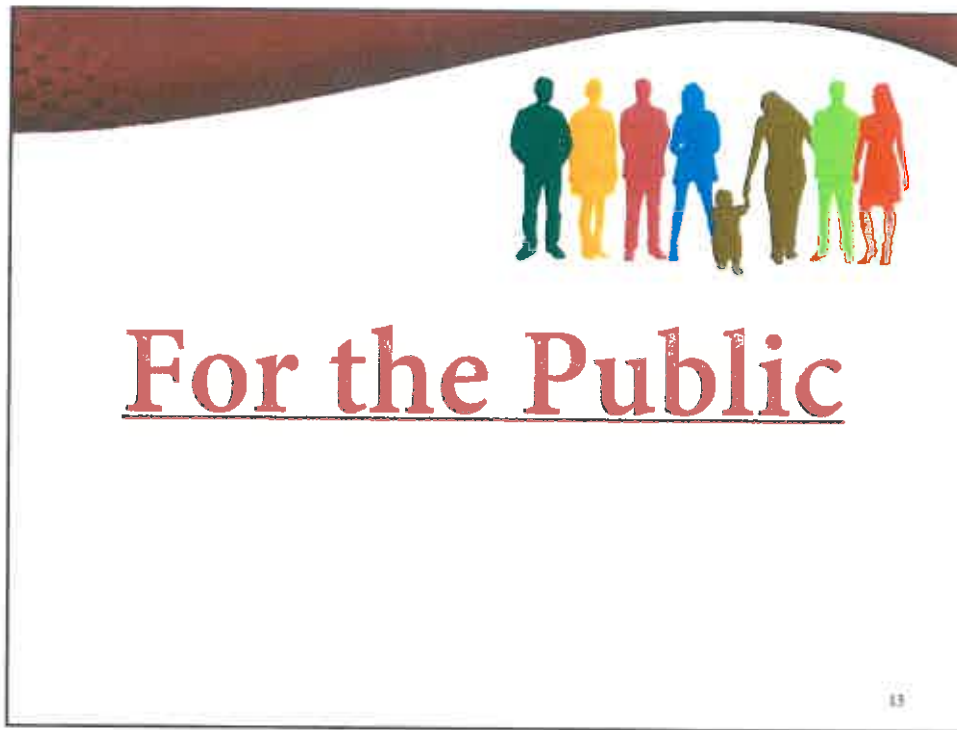
- Keep the front office staff informed of upcoming and important events.
- Provide a calendar of school events.
- Notices should be sent out no less than one week for a scheduled event—earlier if possible.

9. We provide information that is easy to understand.


- Give the facts: Who, What, when, Where, Why, and How.
- Communications should be sent home in the language the parent can understand.
- Always have two people proofread what is being sent home – preferably one person who is familiar with the purpose of the message and one person who is not.

12

(Ref. E 1.17)



Customer C.A.R.E.
Poster




RIALTO UNIFIED SCHOOL DISTRICT

CUSTOMER C.A.R.E.


SETTING THE EXPECTATION

In the Rialto Unified School District we CARE about providing an educational environment where everyone feels welcomed and valued. When you, as a parent, student, visitor or employee interacts with a Rialto Unified School District staff member, you can expect our very best in:

<p>C <u>Communication</u></p> <ul style="list-style-type: none"> • Acknowledge a customer as they enter when working with someone in person or on the phone • Each staff member will maintain a pleasant and positive tone with each customer • Active listening techniques will be used in customer interactions 	<p>A <u>Appreciation</u></p> <ul style="list-style-type: none"> • All customers will be treated with respect and dignity • Each staff member will be courteous during all customer interactions • Your concerns will be valued and respected • Each staff member will maintain the confidentiality and privacy of students and their families
<p>R <u>Responsiveness</u></p> <ul style="list-style-type: none"> • Every staff member will respectfully direct customers to the appropriate person or department • If a staff member notices a customer speaks a language other than English, bilingual assistance shall be provided • Phone calls will be returned within 24 hours and emails responded to within two business days 	<p>E <u>Environment</u></p> <ul style="list-style-type: none"> • Staff members must wear their identification badges at all times • All visitors will check in at the main office and wear a visitor's badge • Work areas, facilities and grounds will be maintained with pride



400 West Main Street
 Rialto, CA 92403 • Phone: 951-341-1000



(Ref. E 1.18)



Parent Survey

Rialto Unified School District Customer C.A.R.E. Survey

Communication, Appreciation, Responsiveness, Environment

In The Rialto Unified School District we C.A.R.E. about providing an educational environment where everyone feels welcomed and valued. When you interact with a Rialto Unified School District staff member, you can expect our very best service.

We want to know what YOU think about your child's school. By filling out this survey, you can give the school important information about how it can improve service to students, parents, and the entire school community.

Thank you for your support by completing and returning the survey to your child's school or completing it on line.

For each statement, please indicate whether you Strongly Agree, Agree, Disagree, Strongly Disagree.

	A. Strongly Agree	B. Agree	C. Disagree	D. Strongly Disagree
1. I am greeted in a polite manner when I enter the school office				
2. I am treated respectfully by school staff				
3. When I speak to school employees on the telephone, I am treated politely				
4. When I have a question, school employees do their best to assist me				
5. When I have needed assistance from school administrators, I have received it				
6. I have opportunities to communicate with my child's teacher				
7. I receive clear communication from the school in a timely manner				
8. My school demonstrates parents and visitors are valued				

Comments: We sincerely appreciate you for taking the time to share your comments. They will be used to improve the service you receive at your child's school.

If you have questions regarding the Customer C.A.R.E. Survey, please contact Personnel Services at 359-1350 or 7025 ext. 2422.



For the Employees

Customer C.A.R.E. At-A-Glance

Communication, Appreciation, Responsiveness, Environment

The Basics:

How we treat parents, students, the community and District employees.



- Acknowledge the customer immediately
- Greet the customer with a smile, make eye contact, be professional, and have a positive attitude
- Provide translator/language assistance
- Address the customer respectfully
- Listen carefully
- Ensure confidentiality

17

Customer C.A.R.E. At-A-Glance

Communication, Appreciation, Responsiveness, Environment

Helping People:



- Allow the customer to speak – LISTEN
- Be empathetic
- Ask questions and make statements to help clarify the causes of the customer's concerns
- Inform the customer of the steps you will take to provide assistance
- Thank the customer
- Take action and follow through

18

(Ref. E 1.20)

Customer C.A.R.E. At-A-Glance

Communication, Appreciation, Responsiveness, Environment



Telephone Calls:

- Answer the phone by the third ring
- Placing a caller on hold – Don't forget the caller
- Transferring a call – Explain why the call needs to be transferred
- Taking a message – Give an estimated time of return

19

Customer C.A.R.E. At-A-Glance

Communication, Appreciation, Responsiveness, Environment



Email Etiquette:

- Use a clear subject line
- Present the central idea in the first few lines
- Be polite and professional
- Only copy recipients as necessary
- Remember email is public
- Respond to emails promptly

20

(Ref. E 1.21)

Plan for Staff Development:

- ❖ Beginning June - July 2017 the first 300 employees will begin the Customer C.A.R.E. Academy
 - Site administrators
 - Site secretaries and clerks
 - Special education department
 - 2 day comprehensive program - which will include core competency testing for each module (Communication, Appreciation, Responsiveness and Environment)
- ❖ Certification provided upon successful completion of the modules
- ❖ The training will expand over time to include District administration and staff, certificated/classified staff members and substitute teachers



21

RUSD C.A.R.E. TEAM:

Parents – REA – CSEA – CWA - Administrators

- Ricardo Carlos
- Leslie Chambers
- Cheryl Decker
- Angela Dover
- Carolyn Eide
- Ron Fletcher
- Lisa Garcia
- Leonor Harrison
- Rhonda Kramer
- Louise Lujan
- Andres Luna
- Rhea McIver Gibbs
- Danielle Osonduagwuike
- Mercedes Perez
- Rosa Ponce
- Melissa Rubio
- Wendy Shaw
- Linda Silva



22

(Ref. E 1.22)

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Instruction

BP 6146.1(a)

HIGH SCHOOL GRADUATION REQUIREMENTS

The Board of Education desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6143 - Courses of Study)

(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

Beginning with the 9th grade class of 2017-2018, which will graduate in June 2021, the following changes in course and graduation requirements will be implemented. To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being ~~one year~~ **a two-semester course** unless otherwise specified:

1. Four courses in English (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Three courses in Mathematics (Education Code 51225.3)

*At least one mathematics course, or a combination of the two mathematics courses, shall meet or exceed state academic content standards for Algebra I or Mathematics I. Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete three mathematics courses in grades 9-12 ~~for graduation requirements need to be completed~~. The University of California or Cal State Universities require three courses of mathematics completed to fulfill their requirements. (Education Code 51224.5)

Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a "category c" course based on the "a-g" course requirements for college admission. (Education Code 51225.3, 51225.35)

(Ref. F 1.1)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

(cf. 6011 - Academic Standards)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6152.1 - Placement in Mathematics Courses)

3. ~~Two courses in~~ **A sequence of three courses of Science; either Biology, Chemistry and Physics embedded with Earth Science or three years of Integrated Science, including biological and physical sciences. (Education Code 51225.3)**

(cf. 6142.93 - Science Instruction)

4. **Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics. (Education Code 51225.3)**

(cf. 6142.3 - Civic Education)
(cf. 6142.93 - History-Social Science Instruction)

5. **One course in visual or performing arts, *or* foreign language, including American Sign Language. For University of California or Cal State Universities, two years of a foreign language is required. (Education Code 51225.3)**

(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)

6. **Two courses in physical education, one in the ninth grade and one in tenth grade, unless the student has been otherwise exempted pursuant to other sections of the Education Code. (Education Code 51225.3)**

(cf. 6142.7 - Physical Education and Activity)

7. ~~One course (two semesters) in Career Technical Education or 3rd-year Science~~

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.

8. ~~One semester course in Health Education~~

9. 7. **Additional courses or semester courses to satisfy – 55-60 credit electives**

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)**(cf. 6142.4 - Service Learning/Community Service Classes)**(cf. 6142.8 - Comprehensive Health Education)*

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

*(cf. 6146.11 - Alternative Credits Toward Graduation)**(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)**(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)***Exemptions and Waivers**

~~The Superintendent or designee shall exempt or waive specific course requirements for foster youth, homeless students, or children of military families in accordance with Education Code 51225.3 and 49701.~~ **A foster youth, a homeless student, or former juvenile court school student who transfers into the district any time after completing his/her second year of high school shall be required to complete all graduation requirements specified in Education Code 51225.3 but shall be exempt from any additional district-adopted graduation requirements, unless the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of his/her fourth year of high school. Within 30 days of the transfer, any such student shall be notified of the availability of the exemption and if he/she qualifies for it. (Education Code 51225.1)**

In addition, the Superintendent or designee shall facilitate the on-time graduation of children of military families by waiving specific course requirements for graduation if the student has satisfactorily completed similar coursework in another district. (Education Code 49701)

*(cf. 1312.3 – Uniform Complaint Procedures)**(cf. 5145.6 – Parent Notifications)**(cf. 6173 - Education for Homeless Children)**(cf. 6173.1 - Education for Foster Youth)**(cf. 6173.2 - Education for Children of Military Families)**(cf. 6173.2 - Education for Juvenile Court Students)***Retroactive Diplomas**

Until July 31, 2018, any student who completed grade 12 in the 2003-04 school year or a subsequent school year and has met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 60851.6)

(Ref. F 1.3)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

The District may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a District school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. A deceased former student who satisfies these conditions may be granted a retroactive diploma to be received by his/her next of kin. (Education Code 51430)

In addition, the District may grant a diploma to a veteran who entered the military service of the United States while he/she was a District student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

District Unit Requirements**Requirements for Graduation from the Comprehensive High School(s)**

Total semester units in Grades 9-12 for graduation:.....220

Specific units to be completed include:

- | | | |
|-------|--|-----|
| 1. | English/Language Arts (semester sequential courses)..... | 40 |
| 2. | History/Social Science - 30 total units as follows: | |
| | US History and Geography..... | 10 |
| | World History and Culture..... | 10 |
| | American Government and Civics..... | 5 |
| | Economics..... | 5 |
| 3. | Mathematics (semester sequential courses)..... | *30 |
| 4. | Science, including Biological and Physical Sciences | 20 |
| | (including embedded or integrated Sciences)..... | 30 |
| 5. | Health Education | 5 |
| 6. 5. | Physical Education..... | 20 |

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

This requirement shall be reduced by semester units for each semester exempt from attending classes of Physical Education (P.E.). Students may take only two classes of Physical Education per semester (including Sports P.E.). Only 40 credits of P.E. may be used for graduation. A ninth grade P.E. course is required for all ninth grade students. The remaining Physical Education credits may be earned from participation in P.E. 10-12, JROTC, Marching Band, and or Pageantry Production.

7. 6. ~~Career Technical Education~~, Visual and Performing Arts (VAPA), Foreign Language - ~~20~~ 10 total as follows:
~~Career Technical Education or 3rd year Science~~.....10
 VAPA or Foreign Language10
8. 7. Electives.....*~~55~~ * 60

* See section on Additional Requirements for ~~Algebra I~~ Math 1.

Requirements for Graduation from Continuation High School and Alternative High School include:

<u>Total semester units for graduation</u>	200
1. English/Language Arts (semester sequential courses).....	40
2. History/Social Science - 30 total units including:	
US History and Geography.....	10
World History and Culture.....	10
American Government and Civics.....	5
Economics.....	5
3. Mathematics (semester sequential courses).....	*30
4. Science, including Biological and Physical Sciences	20
(including embedded or integrated Sciences).....	30
5. Health Education	5
6.5. Physical Education.....	20

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

7. 6. Visual and Performing Arts (VAPA), Career Technical or Foreign Language	10
8. 7. Electives	*45*40

* See section on Additional Requirements for Algebra I/Math I.

Continuation High School - Other Requirement

To graduate from the Continuation High School, a minimum of 20 semester units of credit shall be earned while in attendance at the Continuation High School.

Alternative High School - Other Requirements

To graduate from the Alternative High School, a minimum of 15 semester units of credit shall be earned while in attendance at the Alternative High School.

Independent Study will be the primary method of instructional delivery at the Alternative High School.

Variable credit will be issued on the basis of one credit for each 15-17 hours of productive work.

Students enrolled at the Alternative High School may concurrently enroll in courses offered through the Rialto Adult Education program, the San Bernardino County Regional Occupational Program (ROP), and other course/programs approved by the school administrator. Credits earned through these and other approved programs may apply towards a student's graduation. Students may not concurrently enroll in another high school

All courses offered at the Alternative High School will meet State and District curriculum guidelines. Course outlines will follow those courses currently offered at the high school and/or Continuation High School.

Requirements for Graduation from the Adult Education Program

A student enrolled in the Adult Education Program may receive a high school diploma having earned a total of 180 semester units of credit. To graduate from the Adult Education Program, a student must complete:

Total semester units in Adult Education	180
---	-----

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

1.	English/Language Arts (semester sequential course)	35
2.	History/Social Science - 30 total units including:	
	US History and Geography.....	10
	World History, Culture, and Geography.....	10
	American Government and Civics.....	5
	Economics.....	5
3.	Science, including Biological and Physical Science.....	20
4.	Mathematics (semester sequential course).....	*25
5.	Visual and Performing Arts/Foreign Language.....	10
6.	Career Technical Education.....	10
7.	Electives.....	*50 60

* See section on Additional Requirements for Algebra I/*Math I*.

Legal Reference:

EDUCATION CODE

~~35186 Williams Uniform Complaint Procedures~~

~~37252 Supplemental instructional programs~~

~~37254 Eligible student rate of funding~~

~~37254.1 Required student participation in supplemental instruction~~

~~47612 Enrollment in charter school~~

~~48200 Compulsory attendance~~

~~48412 Certificate of proficiency~~

~~48430 Continuation education schools and classes~~

~~48645.5 Acceptance of coursework~~

~~48980 Required notification at beginning of term~~

~~49701 Interstate Compact on Educational Opportunity for Military Children~~

~~51224 Skills and knowledge required for adult life~~

~~51224.5 Algebra instruction~~

~~51225.1 Exemption from district graduation requirements~~

~~51225.2 Pupil in foster care defined acceptance of coursework,~~

~~51225.3 Requirements for graduation~~

~~51225.35 Mathematics course requirement: computer science~~

~~51225.36 Instruction in sexual harassment and violence: districts that require health education for graduation~~

~~51225.5 Honorary diplomas; Foreign Exchange Students~~

~~51225.6 Compression-only cardiopulmonary resuscitation~~

(Ref. F 1.7)

HIGH SCHOOL GRADUATION REQUIREMENTS (continued)

51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51412 Diplomas
51420-51427 High school equivalency certificates
51430 Retroactive high school diplomas
51440 Retroactive high school diplomas
51450-51455 Golden State Seal Merit Diploma
51745 Independent Study Restrictions
52378 Supplemental school counseling program
56390-56392 Recognition for educational achievement, special education
60851.5 Suspension of high school exit examination
60851.6 Retroactive diploma: completion of all graduation requirements except high school exit examination
~~60850-60859 California High School Exit Examination~~
66204 Certification of high school courses as meeting university admissions criteria
67386 Student safety, affirmative consent standard
CODE OF REGULATIONS, TITLE 5
1600-1651 Graduation of Pupils from Grade 12 and Credit Toward Graduation
CODE OF REGULATIONS TITLE 5
COURT DECISIONS
O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Dept. of Education, California High School Exit Examination:

<http://www.cde.ca.gov/ta/ig/hs>

California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>

University of California, List of Approved a-g Courses:

<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

Policy
adopted: August 22, 2001
revised: March 13, 2013
revised: March 9, 2016
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Edward D'Souza, Ph.D.
Reviewed by: Jinane Annous, Ed.D.
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 1.8)

G INSTRUCTION CONSENT

**2017 CHAMBER CHOIR TOUR LOS ANGELES
CARTER HIGH SCHOOL**

May 3, 2017

On April 5, 2017, the Board of Education approved thirty-three (33) students of Carter High School's Chamber Choir, one (1) teacher, and four (4) chaperones to attend the 2017 Chamber Choir Tour in Los Angeles, California, April 20, 2017 through April 22, 2017, at a total cost not-to-exceed \$13,000.00, to be paid for by donations and fundraisers, and transportation cost at approximately \$4,000.00, to be paid from the General Fund.

Due to transportation constraints, the scheduled trip had to be modified to meet transportation accommodations. The approved trip would only consist of a one-day trip on Saturday, April 22, 2017. Therefore, Carter High School requests the Board of Education approve the rescheduled dates of the trip to May 5, 2017 through May 7, 2017.

The purpose of this trip is to represent Carter High School at the Grammy Museum, attend a performance of West Side Story at the La Mirada Theater, and perform at several venues including the Santa Monica Pier and the Griffith Observatory. Students will also attend the Planetarium's Light of the Valkyries Show with music from Wagner's Opera Die Walküre.

Transportation will be arranged by the District Transportation Department. Lodging will be at a hotel in Sherman Oaks. All fees will be paid for by donations and fundraisers, and transportation cost will be paid from the General Fund.

It is recommended that the Board of Education approve thirty-three (33) students of Carter High School's Chamber Choir, one (1) teacher, and four (4) chaperones to attend the 2017 Chamber Choir Tour in Los Angeles, California, May 5, 2017 through May 7, 2017, at a total cost not-to-exceed \$13,000.00, to be paid for by donations and fundraisers, and transportation cost at approximately \$4,000.00, to be paid from the General Fund.

Submitted by: Patricia Chavez, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 1.1)

**NATIONAL SEAPERCH CHALLENGE
RIALTO HIGH SCHOOL**

May 3, 2017

Rialto High School requests the Board of Education approve four (4) students in the MESA program and one (1) advisor/chaperone to attend the National Seaperch Challenge at the Georgia Institute of Technology in Atlanta, Georgia, on May 16, 2017 through May 21, 2017.

Seaperch is an innovative underwater robotics program that equips teachers and students with the resources they need to build an underwater Remotely Operated Vehicle (ROV) in an in-school or out-of-school setting. Students build the ROV from a kit comprised of low-cost, easily accessible parts, following a curriculum that teaches basic engineering and science concepts with a marine engineering theme. The Seaperch Challenge provides students with the opportunity to learn about robotics, Science, Technology, Engineering, and Math (STEM) while building an underwater ROV as part of a science and engineering technology curriculum. Throughout the project, students will learn engineering concepts, problem solving, teamwork, and technical applications. The National Seaperch Challenge is an event where 200+ teams from across the country will compete in a juried engineering journal competition and in-pool technical events with their Seaperch ROV's. Students will enjoy a college experience, as accommodations and meals will be available for all participants at the Georgia State University campus.

Parents will be responsible for transporting their students to and from Ontario International Airport. They will be required to complete a Field Trip Transportation Release Form in addition to completing the Permission/Emergency Information/Informed Consent Form. Students will fly to Orlando, Florida, and tour the Epcot Center to enhance their STEM education. They will spend the night at a hotel in Orlando, Florida. The advisor/chaperone will transport the students by rental car between Orlando, Florida, and the Georgia Institute of Technology in Atlanta, Georgia. Students will be housed in the university dormitories while in Atlanta. Meals will also be provided by the university during the event and are included in the registration fee. Registration fees, transportation, lodging and other meals will cost approximately \$1,450.00 per person at a total cost of \$7,250.00.

It is recommended that the Board of Education approve four (4) students in Rialto High School's MESA program and one (1) advisor/chaperone to attend the National Seaperch Challenge in Atlanta, Georgia, on May 16, 2017 through May 21, 2017, at a total approximate cost of \$7,250.00, to be paid from the General Fund.

Submitted by: Arnie Ayala

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 2.1)

**AMENDMENT TO
HIGH SCHOOL HEALTH EDUCATION**

May 3, 2017

On April 5, 2017, the Board of Education approved the recommendation from the Curriculum Council, (Item K 2.1), that 9th graders at each of our high schools will not have to take the Health Course of 5 credits, as a requirement for graduation. Health will be gradually phased out and will still be a graduation requirement for our students who will be in 10th, 11th and 12th grade during the 2017-2018 school year and ending during the 2019-2020 school year. It was also stated that 9th graders would take the required part of the California Healthy Youth Act (AB2339) in their PE class and that the curriculum takes about nine (9) weeks to complete.

An amendment is needed to state that the curriculum for the incoming 9th graders will have from the California Healthy Youth Act takes 4.5 weeks if the quarter is 9 weeks, or 5 weeks if the quarter is 10 weeks, to complete and not 9 weeks as stated in the previous Board item.

It is recommended that the Board of Education approve the amendment from Education Services which reflects the course of study, that incoming 9th graders will receive a 4.5 to 5 week rotation to complete the required portion of the California Healthy Youth Act (AB2339) through their PE classes, and not 9 weeks as previously approved. All other items in the previous approved Board item K 2.1 will remain the same.

Submitted by: Angela Brantley

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 3.1)

**INTEL INTERNATIONAL SCIENCE AND ENGINEERING FAIR 2017
LOS ANGELES, CALIFORNIA**

May 3, 2017

Education Services requests the Board of Education approve two (2) qualified students to attend the Intel International Science and Engineering Fair 2017 competition in Los Angeles, California, on May 14, 2017 through May 19, 2017.

Lodging, parking fees, student meals, and registration fees will be arranged and provided by the San Bernardino County Superintendent of Schools (SBCSS) at a cost of approximately \$5,000.00. SBCSS will pay for one half of the costs for the two students, approximately \$2,500.00, and the other half of the costs will be paid for by Rialto Unified School District (RUSD), approximately \$2,500.00. Each student will be chaperoned by their parent/guardian. The parent/guardian of each student will provide transportation to and from the event and will be reimbursed for mileage by RUSD for a roundtrip from RUSD District Office to the Los Angeles area hotel at a cost not-to-exceed \$160.00. The parent/guardian of each student will pay for their own meals.

It is recommended that the Board of Education approve two (2) students to attend the Intel International Science and Engineering Fair 2017 competition in Los Angeles, California, on May 14, 2017 through May 19, 2017, at a total estimated cost of \$2,660.00, to be paid from the General Fund.

Submitted by: Eva Serrato

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 4.1)

**RESOLUTION NO. 16-17-31
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

CALIFORNIA DAY OF THE TEACHER

May 3, 2017

WHEREAS, this year California will celebrate the 35th anniversary of "*California Day of the Teacher*"; and

WHEREAS, teachers are an integral part of providing quality education and establishing a foundation for lifelong learning for the youth of our state; and

WHEREAS, good teaching grows in value and pays dividends far beyond the classroom; and

WHEREAS, teachers in the Rialto Unified School District help to meet the diverse needs of our students' abilities, goals, and backgrounds by using creative and innovative methods of instruction; and

WHEREAS, the innovation, creativity, and problem-solving skills needed to maintain California's leading edge derives from the quality of its teachers; and

WHEREAS, it is appropriate to recognize the unique talents and devotion of the Rialto Unified School District teachers as one of our country's most valuable resources; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Rialto Unified School District recognizes May 10, 2017, as *California Day of the Teacher* and expresses gratitude for the outstanding job performed by teachers in the Rialto Unified School District in preparing today's youth for the future.

Dina Walker, President

Joseph W. Martinez, Vice President

Edgar Montes, Clerk

Joseph Ayala, Member

Nancy G. O'Kelley, Member

Submitted and Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 5.1)

**RESOLUTION NO. 16-17-32
RESOLUTION OF THE BOARD OF EDUCATION OF
THE RIALTO UNIFIED SCHOOL DISTRICT**

NATIONAL SCHOOL NURSES' DAY

May 3, 2017

WHEREAS, *National School Nurses' Day*, May 10, 2017, is a time to celebrate the specialty practice of school nursing; and

WHEREAS, children today face more complex and life-threatening health problems requiring care in school; and

WHEREAS, school nurses play a vital role in improving the health and well-being of our nation's children in an educational setting; and

WHEREAS, healthy children perform better in school, and through local and State supported programs, schools help keep children healthy and ready to learn; and

WHEREAS, school nurses are professional nurses that advance the well-being, academic success, and life-long achievements of all students by serving on the frontlines and providing a critical safety net for our nation's most fragile children; and

WHEREAS, Rialto Unified School District nurses provide the highest quality service to students and the educational community, while understanding the link between health and learning and are in a position to make a positive difference for children every day; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Rialto Unified School District recognize Wednesday, May 10, 2017, as *National School Nurses' Day*, and encourages school staff and students to express appreciation to school nurses for the dedicated service they perform on behalf of students.

Dina Walker, President

Joseph W. Martinez, Vice President

Edgar Montes, Clerk

Joseph Ayala, Member

Nancy G. O'Kelley, Member

Submitted and Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc , Avila, Ed.D.

(Ref. G 6.1)

DONATIONS

May 3, 2017

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
SchoolsFirst Federal Credit Union	Carter High School/ Principal's Donation Account	\$ 600.00
The Way Bible Fellowship	Kordyak Elementary/ Principal's Donation Account	\$ 100.00
YourCause, LLC Trustee for Edison International	Kolb Middle School/ Principal's Donation Account	\$ 50.00
Wells Fargo Matching Gifts Program – DoTopia	Carter High School/ Principal's Donation Account	\$ 25.00

NON-MONETARY DONATIONS

Donorschoose.org Amy, Julie Hayes, Christiane Green, The Campbell Family, Steven M. Chavez, Georgina Hernandez, Sara Solchaga, Eric Tunison, Artie Barbosa Adrian Battles, Teresa Chandler, Glenn & Susie, Desarae Shearer, Shannon McCreight, Krystle Arzola, Berenice Gutierrez, Margaret Thayer, Dolores Barbosa, Mary Tunison, Daniel Diaz, Diana Campa, Denise Vasquez, Dawn, Mary Jane, and Five anonymous donors.	Myers Elementary/ Alisa Barbosa Class Multiple Seating Options for Multiple Learning Styles Six Flash Furniture Activity Tables Four WOBBLE Chairs, Eight Gaiam Kids Stay-N-Play Balance Ball Eight Stability Balance Disk One Modern Area Rug Two 98-Inch Bean Bags Two Saucer Chairs One Letter Size Clipboard
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It is recommended that the Board of Education accept the listed donations from SchoolsFirst Federal Credit Union, The Way Bible Fellowship, YourCause, LLC Trustee for Edison International, Wells Fargo Matching Gifts Program – DoTopia, Donorschoose.org and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – May 3, 2017	\$ 775.00
Donations – Fiscal Year-To-Date	\$ 46,564.29

Submitted by: Mohammad Z. Islam

Reviewed by and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 2.1)

**SPECIALIZED SECONDARY PROGRAM GRANT
LEADING EDGE ANALYTICAL DECISION INNOVATION IN RIALTO (LEADIIR)**

May 3, 2017

Education Services requests the Board of Education accept the Specialized Secondary Program (SSP) grant, Leading Edge Analytical Decision Innovation in Rialto (LEADIIR). Rialto USD was one of eighteen (18) districts in California to receive this grant written specifically for Rialto High School. The SSP grant provides startup funds for the establishment of a new, innovative specialized program for 9th-12th grade students. Rialto High School will receive a planning grant of \$35,000.00 with matching district funds of \$33,294.00 for a total of \$68,294.00 to develop the curriculum for the program.

Given the plethora of companies that use logistics management in the City of Rialto and along the 10 freeway, logistics was specifically chosen as the main focus area for this grant so that students in this pathway will have skills that match the high paying jobs in the area. As part of this grant, a new standards-based curriculum will be developed, which will consist of two (2) sequential Career Technical Education (CTE) courses, "Business in the 21st Century" and "Maximizing Business Profits" in the Industry Sectors of Business and Finance and the Career Pathway of Business Management. The proposed courses will use technology, project based learning and real-life contexts to motivate students by having them solve interesting yet sophisticated problems.

Rialto High School Principal, Arnie Ayala, has committed to this grant along with contributing teachers, Denver Drieberg and Richard Borman, who possess business credentials, and teacher Michelle Hunt who possesses a math credential with a business supplemental. They will work with our major partners Norco College, who will provide training in logistics management and logistics statistics; ESRI, Geographic Information Systems, who will provide GIS training; Ipply Global Companies that will provide training in Oracle; Juanita Chan, Rialto USD, who will provide training in Project Based Learning and Conceptual Flow; and Richard D'Souza, Riverside County Office of Education, who will provide training in case studies centered around logistics management.

City of Rialto Mayor, Deborah Robertson, has committed to have several logistics companies in the city work with Rialto High School on this grant. Several companies and district entities have signed letters of support to provide teachers opportunities in job shadowing, guest speakers, sending in consultants from the field to talk to the teachers and help with the curriculum. These include the Transportation, Facilities, and Purchasing departments of RUSD, and from out-of-district Staples, OmniTrans, and Inland Empire Economic Partnership.

The two (2) courses have to be developed before the end of the 2017-2018 school year and approved by the California Department of Education. If approved, the district will receive additional funds of \$100,000.00 for the first year and \$75,000.00 for the second year to implement these innovative courses.

(Ref. H 3.1)

It is recommended that the Board of Education approve the Specialized Secondary Program (SSP) planning grant of \$35,000.00 from the California Department of Education with matching district funds of \$33,294.00 from the Career Technical Education Innovation Grant, for a total of \$68,294.00 to start the work during the 2017-2018 school year to develop the two (2) innovative courses of "Business in the 21st Century" and "Maximizing Business Profits" with plans to implement them in 2019-2020.

Submitted by: Ed D'Souza, Ph.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 3.2)

**APPROVE AGREEMENT WITH
KNOWLAND CONSTRUCTION SERVICES**

May 3, 2017

As a requirement of the Division of the State Architect (DSA), an Inspector of Record (IOR) must be contracted directly with the District to review the plans/specifications and oversee construction of public school facilities. The IOR must verify that the plans, specifications, and actual construction are in compliance with the DSA-approved construction plans, requirements, and standards for Structural Safety, Fire/Life Safety, and Access Compliance.

The District is in need of a Division of State Architect (DSA) Inspector for the Phase 7 of Solar Photovoltaic Shade Structures at Casey, Dunn, Fitzgerald, and Preston Elementary Schools. The project has been classified by the DSA as a Class 2 project.

Facilities Planning invited a proposal from the inspection firm which had been approved for the inspection of Phases 1 through 6 of the Solar Energy Projects. After review with the solar project manager, Knowland Construction Services is recommended for Phase 7 projects.

The fee schedule for the project is \$84.00 per hour for Class 1; \$68.00 per hour for Class 2; and \$62.00 per hour for an assistant inspector to perform inspection services.

Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate.

The solar energy financier, Onyx Renewable Partners L.P., is responsible for the cost of the DSA inspection services under the Power Purchase Agreement which was signed on May 6, 2015, and Amendment No. 1 on August 24, 2016. All payment to the inspection services will be reimbursed by the solar energy financier, Onyx Renewable Partners L.P.

It is recommended that the Board of Education approve an agreement with Knowland Construction Services to provide Division of the State Architect inspection services for the District-wide Solar Energy Projects, Phase 7, for a total not-to-exceed \$100,000.00. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate to be paid from the General Fund and reimbursed by Onyx Renewable Partners L.P. at the end of the project.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

**AGREEMENT WITH
BOSS GRAPHICS**

May 3, 2017

Carter High School requests the Board of Education approve an agreement with Boss Graphics for their services in painting a mural at Carter High School on the exterior gym wall.

The purpose of the mural will be to enhance the school climate and school spirit which will make the facility come alive.

It is recommended that the Board of Education approve an agreement with Boss Graphics to provide services in painting a mural at Carter High School on the exterior gym wall, effective for the 2016-17 fiscal year, at a total cost not-to-exceed \$13,450.00, to be paid from the General Fund (\$9,450.00) and ASB Fund (\$4,000.00).

Submitted by: Patricia Chavez, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

**AGREEMENT WITH
UNIVERSITY OF REDLANDS**

May 3, 2017

Personnel Services requests the Board of Education approve an agreement with University of Redlands to provide fieldwork, education and training for student teachers, student counselors and interns. Students enrolled in the programs at University of Redlands will gain experience with mentors in their specialized fields at the Rialto Unified School District.

This agreement will offer an opportunity for students enrolled in these programs at University of Redlands to gain experience and to further their education toward becoming effective future teachers and counselors with guidance from experienced mentors.

It is recommended that the Board of Education approve an agreement with University of Redlands for mentoring opportunities for students in their respective programs effective June 1, 2017 through June 30, 2019, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver Gibbs
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 6.1)

AGREEMENT WITH HEIDER INSPECTION GROUP

May 3, 2017

A certified testing laboratory is required on any construction project that requires Division of the State Architect (DSA) approval. The testing laboratory must be employed directly by the School District per Section 4-335 (b) of Title 24, Part 1, to perform geotechnical tests, structural tests, and inspection services as prescribed in the DSA Form SSS 103-1. The testing laboratory acts under the direction of the District, coordinates with the DSA Inspector in the field, and produces testing reports which shall be subject to DSA approval. The cost of the testing and inspection services will be paid for by the solar energy financier, Onyx Renewable Partners L.P., under the Power Purchase Agreement which was signed on May 6, 2015, and Amendment No. 1 on August 24, 2016.

Facilities Planning invited a proposal from the testing inspection firm which had been approved for the inspection of Phases 1 through 6 of Solar Energy Projects for DSA testing and inspection services for Phase 7 of the Solar Energy Project which include solar structures at Casey, Dunn, Fitzgerald, and Preston Elementary Schools. After review with the solar project manager, Heider Inspection Group is recommended for the project.

It is recommended that the Board of Education approve an agreement with Heider Inspection Group to provide soil tests, structural tests, and special inspection services for the Phase 7 of District-wide Solar Energy Project for a not-to-exceed amount of \$58,534.00, to be temporarily paid from General Fund and reimbursed by Onyx Renewable Partners L.P. at the end of the project.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)

**OFFICE AND CLASSROOM SUPPLY
BID NO. 16-17-014**

May 3, 2017

The District has a need to purchase office and classroom supplies. The District spends approximately \$500,000.00 per year on office and classroom supplies. The current bid threshold amount for the year is \$88,300.00.

Bid proposal requests were advertised on February 16, 2017, and February 23, 2017. In addition, a link to the bid documents was available on the Purchasing Webpage. Three (3) proposals were received for the Bid opening date of March 16, 2017, at 10:00 a.m. Two District representatives were present for the opening.

Below are the lowest responsive and responsible bidders that are recommended for Board approval, as follows:

Office Solutions
SouthWest School & Office Supply

Awarded vendors were considered and chosen on the basis of price, quality of product, compatibility with current District specifications, and the ability to provide on-line ordering for multiple users and sites.

These contracts will be for a period of one (1) year, and may be extended by the District for an additional two (2) years. The additional years will be in subsequent one (1) year periods.

It is recommended that the Board of Education award Bid No. 16-17-014 to Office Solutions and SouthWest School & Office Supply for the 2017-2018 School year, to be paid from the General Fund or Categorical Funds.

Submitted by: Daniel Distrola
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 8.1)

**CAL-CARD
FOR DISTRICT BUSINESS TRAVEL**

May 3, 2017

At its meeting on January 25, 2012, the Board of Education approved District participation in the CAL-Card Program.

The CAL-Card is a "no cost" program and is designed for accounts to be paid in full each invoice/billing period. The CAL-Card can be used to procure commodities and services, provided that the purchase is within the authorized CAL-Card dollar limit. The purchase must be in accordance with the authorized dollar limits, state laws, rules and Purchasing Authority guidelines, all applicable policies and procedures, specific contract term or specific agency guidelines and requirements. Cash advances and other high risk or cash-related Merchant Category Codes are excluded from the CAL-Card Program. Transaction Detail reports are available to the Program Administrator to assist with internal controls, accountability, and auditing purposes.

Each card can be set up with a maximum single transaction, daily, monthly, quarterly and annual maximum spending limits, not-to-exceed the assigned State Purchasing Authority. The District has been approved for a total of six (6) cards. We are requesting an additional card to be issued to Purchasing Services for the District travel booking website.

The District is establishing a new system and process by using the State of California Department of General Services Statewide Travel Program to improve the District's business travel. As a result, we are required to have a dedicated CAL-Card for business travel.

It is recommended that the Board of Education approve the issuance of an additional CAL-Card to be assigned to the Purchasing Services office for the District business travel.

Submitted by: Diane Romo

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 9.1)

I FACILITIES PLANNING CONSENT

**NOTICE OF COMPLETION
IVL CONTRACTORS, INC.**

May 3, 2017

Representatives from the Facilities Planning and Maintenance and Operations Departments and Design West Engineering completed the final walk-through of the work completed by IVL Contractors, Inc. for all work required in connection with Boyd Elementary School Path of Travel project.

The Notice of Completion, when filed with the County Recorder, will begin a thirty-five (35) day period for Stop Notice filing after which our final payment to the contractor may be released.

It is recommended that the Board of Education accept the work completed before April 11, 2017, by IVL Contractors, Inc. for all work required in connection with the Boyd Elementary School Path of Travel project and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

Submitted By: Iris Chu

Reviewed By: Mohammad Z. Islam

Presented for Board Action By: Cuauhtémoc Avila, Ed.D.

(Ref. I 1.1)

J PERSONNEL SERVICES CONSENT

PERSONNEL REPORT NO. 1172
CLASSIFIED EXEMPT EMPLOYEES
May 3, 2017

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

AVID Tutor

Lewis, Adriana	Kucera Middle School	04/18/2017	\$12.50 per hour
Martinez, Jacklyn	Rialto Middle School	04/19/2017	\$12.50 per hour
Roman, Alberto	Rialto Middle School	05/01/2017	\$12.50 per hour

WORKABILITY

Gonzalez, Jesus Sebastian	Walgreens/Rialto	04/24/2017	\$8.93 per hour
Jimenez, Christopher Allen	Fallas Stores	04/06/2017	\$8.93 per hour
Lomeli Jr, Hector Manuel	CVS Pharmacy	04/17/2017	\$8.93 per hour
Narvaez, Seth Andrew	CVS Pharmacy	04/17/2017	\$8.93 per hour
Young, Stacy Tierra	Walgreens/Rialto	04/22/2017	\$8.93 per hour

NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Eisenhower High School

Nava, Steve Michael	Frosh Head, Girls' Track	03/08/2017	\$2,725.86
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Rialto High School

Borunda, Brenda	JV Head, Boys' Volleyball	03/08/2017	\$2,372.14
Henderson, Carl Arvel	Frosh Head, Boys' Track	2016/2017	\$3,233.00
Lopez, Jose	Frosh Assistant, Softball	2016/2017	\$2,308.98
Murray, John	JV Head, Baseball	2016/2017	\$3,233.00

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 1.1)

PERSONNEL REPORT NO. 1172
 CLASSIFIED EMPLOYEES
 May 3, 2017

PROMOTIONS

Braun, Heather (Repl. N. Albiso)	To: Payroll Technician Fiscal Services	05/04/2017	To: 42-1	\$22.92 per hour (8 hours, 12 months)
	From: Categorical Project Clerk Werner Elementary School		From: 32-2	\$18.81 per hour (4 hours, 227 days)

EMPLOYMENT

Michel, Alma (Repl. K. Kobbe)	To: Instructional Assistant II – SE (RSP/SDC) Dollahan Elementary School	04/25/2017	26-1	\$15.39 per hour (3 hours, 203 days)
Thomas, Marshelle	Health Aide Frisbie Middle School	04/12/2017	25-1	\$15.09 per hour (7 hours, 203 days)

RETIREMENT

Pope, Diana	Categorical Project Clerk Simpson/Trapp Elementary	06/30/2017		
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RESIGNATIONS

Alvarado, Sabrina	Instructional Assistant II – SE (RSP/SDC) Fitzgerald Elementary School	04/21/2017		
Hernandez, Leo	Campus Security Officer I Safety/Security	04/21/2017		
Montano Hernandez, Melissa	Instructional Assistant II – SE (RSP/SDC) Carter High School	05/05/2017		
Nuñez, Griselda	Clerk Typist III Special Education	05/19/2017		
Rivas, Diane	Instructional Assistant II - SE (RSP/SDC) Jehue Middle School	04/18/2017		
Rodriguez, Eliot	Instructional Assistant III – SE (SED/MH/AUTISM) Kucera Middle School	04/14/2017		

PLACE ON THE 39-MONTH REEMPLOYMENT LIST

Muñoz, Esther	Nutrition Service Worker I Rialto Middle School	05/10/2017		
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SUBSTITUTES

Easley, Angela	Clerk Typist I	04/18/2017	29-1	\$16.63 per hour
Sankey, Britainny	Payroll Technician	04/25/2017	42-1	\$22.92 per hour

PERSONNEL REPORT NO. 1172
CLASSIFIED EMPLOYEES
May 3, 2017

CERTIFICATION OF ELIGIBILITY LIST – Nutrition Service Worker III

Eligible: 05/04/2017

Expires: 11/04/2017

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for Confidential position

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 2.2)

PERSONNEL REPORT NO. 1172
CERTIFICATED EMPLOYEES
May 3, 2017

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

SUBSTITUTES (To be used as needed at the appropriate rate per day, effective May 4, 2017 unless earlier date is indicated)

Quintero-Hernandez, Angel	04/17/2017
Riat, Taylor	04/20/2017
Rodriguez, Eliot	04/17/2017
Wafer, Leon	04/17/2017

RESIGNATIONS

Wright, Sarah	Secondary Teacher	06/30/2017
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RETIREMENT

Benson, Linda	Elementary Teacher	05/27/2017
Devost, Cynthia	Elementary Teacher	05/27/2017
Jackson, Pamela	Secondary Teacher	05/27/2017
Luszeck, Linda	Secondary Teacher	06/01/2017
Oscar, Leticia	Elementary Teacher	06/30/2017
Robins, Barbara	Elementary Teacher	05/27/2017
Ross, Debbie	Counselor	06/02/2017
Wohlgemuth, Judith	Secondary Teacher	05/27/2017

HOME AND HOSPITAL TEACHER (To be used during the 2016/2017 school year, as needed, at the regular hourly rate of \$42.87)

Edu, Ufokiban Molly	Jackson, John	Reid, Ian
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EXTRA DUTY COMPENSATION (Teachers at Frisbie Middle School to provide instruction for Frisbie Summer Academy June 6, 2017 through June 22, 2017, at the hourly rate of \$42.87, not to exceed 54 hours and to be charged to Title I)

Banks, Tamara	Disbrow, Shannon	Um, Morokut
Bowman, Mary Ann	Harbert, John	O'Howell, Robert
Cadzow, Justin	Jones, Robert	Taylor, Eric
Carter, Renee	Lawrence-McIntyre, Tabreshia	
Clemens, Sandra	Long, Gary	

EXTRA DUTY COMPENSATION

Casey Elementary School

Tarbutton, Susan	Academic Coaching	2016/2017	\$1,683.00
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EXTRA DUTY COMPENSATION

Eisenhower High School

Henriquez Pulido, Kristal	Frosh Assistant, Softball	03/27/2017	\$1,670.32
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Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 3.1)

K DISCUSSION/ACTION ITEMS

**RIALTO UNIFIED SCHOOL DISTRICT
2017 EMPLOYEE RECOGNITION SCHOLARSHIPS**

May 3, 2017

The Superintendent's office requests the Board of Education authorize six (6) scholarship checks in the amount of \$1,000.00 each to the recipients of the 2017 Rialto Unified School District (RUSD) Employee Recognition Scholarships.

In recognition of the service and dedication of the teachers and classified employees of the RUSD, a maximum of ten (10) annual Employee Recognition Scholarships are available to RUSD students whose parents or legal guardians are permanent employees (members of the classified or certificated bargaining units) of the District. Six (6) students met all requirements and were selected to receive the RUSD Employee Recognition Scholarships.

A Scholarship Selection Committee is comprised of Classified and Certificated staff. The Committee makes the selections based on eligibility and District guidelines.

The 2017 scholarship recipients are:

Ethen M. Aguayo
Anthony Delgadillo
Jesse J. Flores
Trinity Flores
Alyssa N. Salazar
Louis A. Zuniga

It is recommended that the Board of Education authorize six (6) scholarship checks in the amount of \$1,000.00 each to the recipients of the 2017 Rialto Unified School District Employee Recognition Scholarships for a total amount of \$6,000.00, to be paid from the General Fund.

Submitted and Reviewed by: The Scholarship Selection Committee
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 1.1)

**RIALTO UNIFIED SCHOOL DISTRICT
2017 SCHOLARSHIP**

May 3, 2017

The Superintendent's office requests the Board of Education authorize a scholarship check be awarded to Student Board Member Jawaun Collier in recognition of the service and dedication rendered as Student Board Member for the 2016-2017 school year.

It is recommended that the Board of Education authorize a scholarship check in the amount of \$2,000.00 for Student Board Member Jawaun Collier.

Submitted and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

BID NO. 16-17-015
JEHUE MIDDLE SCHOOL PATH OF TRAVEL COMPLIANCE REBID

May 3, 2017

Public Contract Code 20111 requires that contracts for public works projects exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder who shall have such surety as required by the Board of Education.

The Rialto USD Jehue Middle School Path of Travel Compliance project was bid in February, 2017. Only one bid was received. Therefore, the bid was rejected by the Board of Education at its meeting on April 5, 2017. The project was re-bid as Bid Number 16-17-015 in April 2017, and advertised in *The San Bernardino Sun*, *The Voice*, and *El Chicano* newspapers, on April 6, 2017 and April 13, 2017.

Bids were opened at 1:00 p.m. on Friday, April 21, 2017. Three (3) bids were received. The responsive bidders are:

<u>CONTRACTOR</u>	<u>BASE BID AMOUNT</u>
IVL Contractors, Inc.	\$184,000.00
Above All Names Construction Services, Inc.	\$216,500.00
Broughton Construction, Inc.	\$237,675.00

It is recommended that the Board of Education award Bid No. 16-17-015, Jehue Middle School Path of Travel Compliance project, to IVL Contractors, Inc., the lowest responsive bidder, in the amount of \$184,000.00. All costs will be paid from Fund 21 Measure "Y" and/or Fund 35 State Fund.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 3.1)

APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH TRANE U.S. INC.

May 3, 2017

Trane U.S. Inc. (Trane) was selected as the District's Proposition 39 (Clean Energy Jobs Act) partner after a comprehensive Request for Qualifications for Energy Service Companies in 2014. Through this partnership, Trane has helped the district receive almost \$5 million funding for various energy efficiency projects, which have helped lower the District's utility bills, as well as provide much needed upgrades to aging heating, ventilation, air conditioning (HVAC), lighting, and energy management systems (EMS).

In assessing the current District's infrastructure related to heating, ventilation, air conditioning and lighting, there is a significant gap between the scope that could be completed through the remaining Proposition 39 funding and the actual need for repairs, replacement, and energy efficiency upgrades. The District's HVAC units are over twenty-five (25) to thirty (30) years old. The anticipated cost of the remaining upgrades based on the preliminary assessments is \$15 million. Approximately \$3 million can be funded through a Proposition 39 grant. The remaining estimated balance of \$12 million will be financed over fifteen (15) years. The financing of this project will be presented at a later date for Board approval.

Trane proposes to provide a complete proposal to the District before August 1, 2017, according to the deadline for the Proposition 39 application to California Energy Commission (CEC). The submission and approval of the Proposition 39 grant is a critical piece to ensure that additional financing can be secured for the remainder of the project. There is no upfront cost for Trane's services, as engineering costs will be made part of the final construction cost. Trane's services will include engineering, construction, low cost financing options, utility incentives, and grant funding (Proposition 39 and any other) to implement District-wide HVAC equipment and system upgrades.

With reduced energy and maintenance costs from HVAC equipment and LED lighting upgrades, the District anticipates an estimated \$700,000.00 annual savings in energy and maintenance costs. Based on preliminary need assessments, HVAC units will be installed at ten (10) school sites and LED lighting upgrades, exterior and/or interior, will be installed at a total of twenty-four (24) school sites.

It is recommended that the Board of Education approve the Memorandum of Understanding with Trane U.S. Inc. to provide a complete proposal to the District before August 1, 2017, including engineering, construction, financing applications, utility incentives, and grant funding towards the implementation of the District-wide heating, ventilation, air conditioning, (HVAC) equipment, LED lighting, and energy management system upgrades. The total amount for Trane's engineering services is \$342,500.00, to be paid from Proposition 39 Fund and/or financing options.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuahtémoc Avila, Ed.D.

(Ref. K 4.1)

**MEMORANDUM OF UNDERSTANDING (MOU)
THREE (3) SCHOOL RESOURCE OFFICERS**

May 3, 2017

The Rialto Unified School District (District) is in need of three (3) School Resource Officers (SRO) to serve all high schools and middle schools within the District. The City of Rialto (City) shall provide three (3) SRO's to be stationed at the District Safety Department Office, during the regular and summer school schedules, for the fiscal year 2017/2018 and 2018/2019.

The City shall pay 75% of the salary for three (3) SRO's. In exchange for the City's contribution, the District shall pay approximately 25% of the salary for the SRO's, which equates to the sum of \$110,000.00, and monitor the City cameras. The City's video surveillance system has been effectively incorporated into the system currently operated by the District with the addition of one specially trained, experienced and competent person to perform such special services and render such advice as requested.

The District shall adhere to contractual obligations as to hours of work, overtime pay, and working conditions as enumerated in the Rialto Police Benefits Association contract with the City of Rialto.

The SRO's shall be responsible for serving as a liaison between students, faculty, administration, parents of the District, and law enforcement in furtherance of good and meaningful relationships with youth, community, school, and police.

It is recommended that the Board of Education approve a Memorandum of Understanding with the City of Rialto to provide three (3) School Resource Officers to serve all high schools and middle schools within the District, effective July 1, 2017 through June 30, 2019, at a cost not-to-exceed \$110,000.00 per fiscal year, to be paid from the General Fund.

Submitted by: Gordon Leary

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 5.1)

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE RIALTO UNIFIED SCHOOL DISTRICT
AND THE CITY OF RIALTO FOR THE RIALTO POLICE DEPARTMENT
TO STATION THREE (3) SCHOOL RESOURCE OFFICERS AT THE DISTRICT SAFETY
AND SECURITY DEPARTMENT**

This agreement, made and entered into July 1, 2017 through June 30, 2019 by and between the City of Rialto, (hereinafter referred to as "CITY") through its Police Department (hereinafter referred to as "RPD"), and the Rialto Unified School District, a political subdivision of the State of California, (hereinafter referred to as "RUSD").

WITNESSETH

WHEREAS, RUSD desires to retain three (3) School Resource Officers (SRO's), to perform special services and render advice relating to school safety and violence prevention services for all High Schools, and all Middle Schools within the RUSD, and;

WHEREAS, the RPD can provide SRO's who are specially trained, experienced and competent to perform such special services and render such advice as requested.

WHEREAS, the RPD has implemented a video surveillance system, to be used to deter incidents of theft, violence, vandalism, or other breaches of security at CITY owned venues, and;

WHEREAS, the CITY's video surveillance system has been effectively incorporated into the system currently operated by the RUSD with the addition of one specially trained, experienced and competent person to perform such special services and render such advice as requested;

NOW, THEREFORE, THE PARTIES DO HEREBY MUTUALLY AGREE AND CONTRACT AS FOLLOWS:

I.

The CITY shall staff the position of three (3) SRO's for all High Schools and all Middle Schools, to be stationed at the RUSD Safety Department Office, during the regular and summer school schedules, for the fiscal years of July 1, 2017 through June 30, 2019. The RUSD shall pay 25% of officer's salary to the sum of \$30,000 for one (1) SRO and \$40,000 each for two (2) SRO's for a yearly total not to exceed a total of \$110,000.00 for the three (3) SRO's. The RUSD shall adhere to contractual obligations as to hours of work, overtime pay, and working conditions as enumerated in the Rialto Police Benefits Association contract with the CITY.

II.

The SRO's shall be under the supervision of the supervisor in charge of the Operations Division of the RPD. The SRO's shall be responsible for serving as a liaison between students, faculty, administration, and parents of the RUSD, and law enforcement in furtherance of good and meaningful relationships with youth, community, school, and police. The SRO's shall coordinate the Operation-Clean Sweep Citation Program for the RUSD, as well as provide the necessary training for administrators, and personnel who will assist the SRO's with writing citations.

III.

The SRO's shall be responsible for law enforcement duties arising on and in the vicinity of any school campus in the CITY'S jurisdiction or which fall within the course and scope of a police

(Ref. K 5.2)

officer's function as it relates to such schools. The SRO's shall be engaged in a wide variety of activities determined to meet the collective goals of the RUSD and the RPD, as well as the general community, that being, to provide a safe and healthy educational environment. The SRO's duties/activities shall include, but shall not be limited to, assisting individual school administrators and school staff with criminal matters, conflict resolution, gang issues, attendance (truancy) issues, safety procedures, trespassers, parent complaints, issuing and signing citations, and/or other matters consistent with the goals and objectives of the RUSD, and the RPD. SRO's shall not be used for disciplinary matters that fall under the purview of the RUSD and outside the scope and responsibilities of the SRO. The SRO's may respond and lend assistance, consistent with the above listed duties/activities, at other schools within the RUSD.

It is understood the sharing of information is limited to federal or state laws that govern the collection, use and dissemination of student records.

- Federal privacy laws, including the Family Educational Rights and Privacy Act of 1974 [FERPA], The Health Insurance Portability and Accountability Act of 1996 [HIPAA], and civil rights and other laws must be considered when developing plans for Criminal Justice Information Systems [SJIS] and /or sharing that involves personally identifiable information from student education records.

RUSD and RPD must balance safety interests and student privacy interests. All information sharing should be based upon The Family Educational Rights and Privacy Act (FERPA) and California laws that govern the release of records. FERPA does contain exceptions to the general consent requirement, including the "health or safety emergency exception." Disclosures based on the exception must be documented in the student's education records to memorialize the emergency that formed the basis for the disclosure.

IV.

The RUSD shall incorporate video cameras purchased and installed by the CITY into the RUSD video surveillance system. RPD shall provide all equipment necessary to monitor the CITY'S designated surveillance areas. RPD shall be provided copies of video recorded for their cameras as requested. The Control Center staff shall be assigned by the RUSD to monitor the CITY'S surveillance cameras at the RUSD's cost.

V.

The CITY shall defend, indemnify, and hold harmless, the RUSD, their respective agencies, officers, employees, and agents from and against any and all liability, loss, expense, attorney's fees, or claims for inquiries or damages arising out of the performance of the Agreement, but only in proportion to, and to the extent such liability, loss, expense, attorney's fees, or claims for injuries or damages are caused by, or are the result of, the negligent or intentional acts, or omissions of the CITY, its officers, agents or employees.

VI.

The RUSD shall defend, indemnify, and hold harmless, the CITY, its officers, employees, from and against any and all liability, loss, expense, attorney's fees, or claims for injuries or damage arising out of the performance of this agreement, but only in proportion to, and to the extent such liability, loss, expense, attorney's fees, or claims for injuries or damages are caused by, or are the result of, the negligence or intentional acts or omissions of the RUSD.

All notices referenced herein, or as may be given by either party to the other, shall be made in writing, and shall be deemed effective when deposited in the United States mail, with postage prepaid and addressed as herein provided.

(Ref. K 5.3)

NOTICE TO THE CITY

City of Rialto/Police Department
Attn: Chief of Police
128 N. Willow Avenue
Rialto, CA 92376

NOTICE TO RUSD

Rialto Unified School District
Attn: Educational Safety/Security
260 S. Willow Avenue
Rialto, CA 92376

VII.

The RUSD will be responsible for approximately 25% of three (3) SRO's salary each to the sum of (1)\$30,000.00; (1)\$40,000.00; (1)\$40,000.00; not to exceed a total of \$110,000.00 for three (3) SRO's.

VIII.

The SRO's position costs shall be billed to the RUSD, and shall include the employee's salary and benefit cost. The cost of the SRO's positions shall be based on a police officer's salary at entry level, with additional benefit costs added, or the salary and benefit costs of the police officers assigned as SRO's should be less than the top step.

IX.

The rate of pay and benefits referenced in paragraph VI, are subject to review and adjustment annually. The parties agree that increases caused by contractual obligations between the Rialto Police Officer's Association (Police Union), and the CITY, shall be assumed by the RUSD in the proportion described in paragraph VII above.

X.

The CITY shall invoice (bill) the RUSD on a quarterly basis. The RUSD shall pay such invoices within thirty (30) days of receipt.

XI.

No amendment to this Agreement shall be made except by written agreement duly signed and authorized by the parties. Nothing, however, shall preclude the execution of this Agreement in counterparts. This Agreement shall automatically renew on an annual basis and may be terminated by either party with 30-days written notice.

WHEREFORE, the parties have executed this Agreement on the date first above written.

FOR THE CITY OF RIALTO

Deborah Robertson
Mayor

Randy De Anda
Chief of Police

**FOR THE RIALTO UNIFIED
SCHOOL DISTRICT**

Dr. Cuauhtémoc Avila
Superintendent

Mohammad Z. Islam
Associate Superintendent, Business Services